



SILVER BIRCH CARE
16+ ACCOMMODATION & SUPPORT SERVICES

**Achieve great things
at Silver Birch Care.**

**We champion inclusion and
opportunity in the workplace.**

Join our team.





PERSONAL INFORMATION

Job role applied for *

Contract type *

Bank Full time Part time

Title

First Name *

Last Name *

Email Address *

Mobile number inc area code *

National Insurance Number *

Address Line 1 *

Address Line 2 *

City *

Country / State / Region *

Post Code*

Country *

Do you have a current full UK/European licence? *

Yes No

If yes, please provide details:

CURRENT / MOST RECENT EMPLOYER

Please provide a full working history from leaving school to date. Failure to provide this information in full may result in applications being delayed or risk not being progressed. Please list in order, with the most recent first, the organisations that you have worked for. Stating whether the post was full time, part time, voluntary or unpaid work. Please include periods of unemployment and explain circumstances. All related workplace history will be verified verbally and in writing via a reference check.

Company name and full address inc postcode *

Dates of employment (From) dd/mm/yyyy *

Dates of employment (To) dd/mm/yyyy*

Job title *

Overview of duties *

Reasons for leaving *

REFERENCE

Reference Contact Name *

Reference Contact Job Title *

Reference Contact Email address *

Contact Number *

PREVIOUS EMPLOYER

Company name and full address inc postcode *

Dates of employment (From) dd/mm/yyyy *

Dates of employment (To) dd/mm/yyyy*

Job title *

Overview of duties *

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Job title *

Overview of duties *

Reasons for leaving *

REFERENCE

Reference Contact Name *

Reference Contact Job Title *

Reference Contact Email address *

Contact Number *

Reference contacts must be your current and previous employer wherever possible. Referees should not be relatives or other family members. Please ensure your referee is aware that they may be asked to provide a reference if you are shortlisted for an interview.

Please tick the following box to confirm that: I authorise Silver Birch Care to contact my references to confirm my past employment and professional activities. I also agree to release from liability all persons and companies providing this information. I understand and acknowledge that any offer of employment is conditional upon Silver Birch Care being completely satisfied with the information provided as a result of this reference check. *

Yes

No

PERSONAL STATEMENT *

You should use this opportunity to demonstrate how you feel you meet the criteria that is stated in the job specification relating to the post that you have applied for. Please remember the quality of your response to this section will determine whether or not you are shortlisted for an interview. You should describe your abilities, skills, knowledge, qualifications, and experience gained from your paid/voluntary/studies and hobbies.

EDUCATION AND QUALIFICATIONS *

Please give details of your education *

School(s) / colleges / universities attended	Dates attended (to-from)	Subjects studied	Grades and qualifications achieved

* Denotes mandatory fields

FURTHER TRAINING AND DEVELOPMENT

Please give details of further training taken ie. First Aid, Moving and Handling etc.

Course name	Dates attended (to-from)	Subjects studied	Grades and qualifications achieved

EQUALITY AND DIVERSITY MONITORING INFORMATION

Ethnic origin: please tick one box that best describes your ethnic origin.

White		Asian or Asian British	
British / English / Scottish / Welsh	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>
Irish	<input type="checkbox"/>	Indian	<input type="checkbox"/>
Italian	<input type="checkbox"/>	Kashmiri	<input type="checkbox"/>
Portuguese	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>
Traveler	<input type="checkbox"/>	Any other Asian background	<input type="checkbox"/>
Any other White background	<input type="checkbox"/>		
Black or Black British		Mixed Origin	
African	<input type="checkbox"/>	White and Asian	<input type="checkbox"/>
Caribbean	<input type="checkbox"/>	White and Black African	<input type="checkbox"/>
Any other Black background	<input type="checkbox"/>	White and Black Caribbean	<input type="checkbox"/>
		Any other Mixed Origins	<input type="checkbox"/>
Other Ethnic group			
Chinese	<input type="checkbox"/>		
Vietnamese	<input type="checkbox"/>		
Any other background	<input type="checkbox"/>		

AGE GROUP

Please tick one box that fits your age group			
21-24 years	<input type="checkbox"/>	45-54 years	<input type="checkbox"/>
25-34 years	<input type="checkbox"/>	55-64 years	<input type="checkbox"/>
35-44 years	<input type="checkbox"/>	65+	<input type="checkbox"/>

DECLARATION OF CRIMINAL OFFENCES

Because of the nature of our work for which you are applying, this post is exempt from the provision of the act, section 4 (2) of the Rehabilitation of Offenders Act 1974 (exemptions order 1975). Applicants are therefore not entitled to withhold information about convictions, which for other purposes are considered 'spent' and, in the event of employment, any failure to disclose such convictions will result in withdrawal of the offer of employment or dismissal.

Having a criminal record will not necessarily bar you from working with us. This will depend on the nature of the position and the circumstances and the background of your offences. Any information will be treated confidentially.

Have you ever been cautioned, court-martialled, or have criminal convictions, whether as a juvenile or an adult? *

Yes No

If yes please provide dates and details. *

Do you have any criminal matters outstanding? *

Yes No

If yes please provide details. *

Have you, at any time, during your employment history had any disciplinary action taken against you? *

Yes No

If yes please provide details. *

DISABILITY DISCRIMINATION ACT 1995

Silver Birch Care Ltd aims to recruit and provide equal opportunities for disabled people who meet the requirements of the role applied for.

Do you consider yourself to have a disability?: *

Yes No Prefer not to say

Please tell us if there are any 'reasonable adjustments' we can make to assist you in your application or with our recruitment process. *

ASYLUM AND IMMIGRATION ACT 1996

Under section 8 of the above Act, it is a criminal offence to employ anyone who does not have permission to work in the UK. All applicants who are invited to interview will be required to provide documentary evidence of their right to work in the UK. All applicants who are subject to immigration control will be verified via the Home Office.

Are you subject to any legal restrictions in respect of your employment in the UK? *

Yes No

If yes, please provide details: *

ADVERTISING

Please tell us where/how you saw the advert for this job post. *

DATA PROTECTION ACT

Under the Data Protection Act 1998, Silver Birch Care Limited reserves the right to collect, store and process personal data about applicants in so far as it is relevant to an application for employment. This includes processing sensitive data for the purposes of monitoring Silver Birch Care Limited's equality and diversity policy. All personal information held by Silver Birch Care Limited Ltd will be processed in accordance with the eight principles of the Data Protection Act.

I consent to the above terms.

Signature; *

Please email your completed application form to; hr@silverbirchcare.com

* Denotes mandatory fields